

**Minutes of the Annual General Meeting of Chetton Parish Council**  
**held on 5th May 2015**

**Present** Mrs.S.Bayliss (Chairman), Mrs.D.Pearce, Mr.J.Dunn,  
Mr.J.Mottershead, Mr.E.Crawford Clark, Mr.C.Millington,  
Mr.T.Maiklem, Mr.J.White, Mr.R.Fox

**Elections**

- a) Chairman Mrs.Bayliss, prop.by Mr.Maiklem, sec. by Mr.Dunn
- b) Vice-chairman Mr.Maiklem, prop.by Mr.Dunn, sec by Mr.Mottershead

An acceptance of office form was signed by the Chairman

Appointments

- a) Village Hall Representative Mrs.Bayliss
  - b) Responsible Finance Officer The clerk
  - c) Internal Auditor Tony Bradford
  - d) Local Joint Committee Representative no appointment made
- The above were unanimously appointed

**Minutes** The minutes of the meeting held on 3rd March, having been circulated, were confirmed and signed as a correct record.

**Matters arising** There were no matters arising from the Minutes

**Confirmation of competence of**

- a) Clerk
- b) Internal Auditor

Councillors were satisfied with the work of the clerk and internal auditor.

**Confirmation of**

- a) Standing Orders
- b) Financial regulation
- c) P.C.Insurance

Councillors were satisfied with the above

**Reports** All reports had been given at the Annual Parish Meeting

**Highways** It was reported that water was continually running from the BT inspection cover at Little Scotland Farm.

**Planning** There were no planning matters to discuss.

**Finance** Approval for payments Clerk £208.00, HMRC £52.00, Nigel Oliver  
£500.00, Insurance. 3287.95

After discussion it was agreed to re-join SALC

Confirmation of Cheque Signatories

It was agreed that there would be no change to the cheque signatories.

The accounts were accepted on a proposal by Mr.White and seconded by Mr. Dunn.

**Other parish concerns** There were no further matters to discuss

**Date of next meeting** The next meeting would be held on 7th July.