

Chetton Parish Council

Chairman : Mrs.S.Bayliss,
Wallsbatch Manor,
Chetton, Bridgnorth,
Shropshire, WV16 6AQ
01746 789239

Parish Clerk :Mrs.E.Reynolds,
Oldfield Cottage,
Oldfield, Bridgnorth,
Shropshire, WV16 6AQ
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24th April, 2016

Annual Parish Meeting

The Annual Parish Meeting will be held in Chetton Village Hall on Tuesday,
3rd May, at 7.30pm.

All Councillors and parishioners are invited to attend the meeting.

AGENDA

1. Apologies
2. Minutes of the last APM
3. Matters arising from those minutes
4. Reports
 - a) Shropshire Councillor
 - b) Chairman
 - c) County Councillor
 - d) Nursing Charity
 - e) L.J.C. Representative
 - f) Village Hall
 - g) Responsible Finance Officer
5. Any other Parish Concerns

Minutes of Chetton Annual Parish Meeting held on 5th May, 2015

Present

Mrs.S.Bayliss (Chairman), Mr.J.Dunn Mr.C.Millington, Mr.J.White,
Mr.J.Mottershead Mr.T.Maiklem, Mr.E.Crawford Clarke, Mrs.D.Pearce,
Mr.R.Fox

Minutes

The Minutes of the last Parish Meeting were taken as read, confirmed and signed as a correct record.

Reports

Chairman In her Annual Report, Mrs.Bayliss gave a brief outline of the Council's work over the past twelve months, including highways issues and planning applications.

The Chairman thanked Parish Councillors and the clerk for their support during the year.

Nursing Charity No report had been received.

Village Hall Mrs.Bayliss reported that the heating system was still giving problems however the work in the kitchen had been completed, Flicks in the Sticks had proved to be popular and it was hoped that improvements to the gents' toilets could be carried out and a WiFi connection provided in the near future.. Mrs.Bayliss closed by encouraging everyone in the parish to make more use of the hall.

Finance report The RFO reported that once again, the lengthsman's grant had been confirmed at £3000 The first instalment of a CIL payment of £217.46 had been received. The Parish Council had made a donation of £30 to the Haymer Wad at Shrewsbury Hospital, in memory of Mrs.Elizabeth Yeomans who had received treatment there prior to her death.

The Annual Audit had been called for 1st July and all accounts were available for inspection.

Other Parish Concerns

There were no further matters to discuss.

Chetton Parish Council

Parish Clerk, Mrs.E.Reynolds, Oldfield Cottage, Oldfield, Bridgnorth, WV16 6AQ
Tel. 01746 789257 e.mail : er@oldfieldcottage.plus.com

25th April, 2016

Dear Councillor,

The Annual General Meeting of Chetton Parish Council will be held on Tuesday, 3rd May, 2016 in Chetton Village Hall and you are summoned to attend.

It is a legal requirement that Parish Council meetings are advertised within the Parish. Please ensure that the attached notice is displayed on your local notice board.

Yours sincerely,

Eileen Reynolds

Clerk to the Parish Council

Agenda

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Councillors are reminded it is a legal obligation that all declarations of pecuniary interests, bias or pre-determination in any matter under consideration by this council, should be made to the meeting whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer. A Councillor with an interest, may not speak on the subject and must leave the room during the discussion. All declarations will be recorded by the clerk

Public Participation (maximum 15 minutes)

1. Apologies and reasons for absence and Councillors' acceptance of those apologies (All apologies should be given in writing to the Chairman or Clerk prior to the meeting)
2. Any declarations of interest
3. Elections Chairman
 Vice-chairman

Appointments

Village Hall Representative

Responsible Finance Officer
Internal Auditor
Local Joint Committee Representative

4. Confirmation of Minutes of the previous meeting
5. Matters arising from those minutes not appearing under other headings

Progress on defibrillater

6. Confirmation of competence of
 - a) Clerk
 - b) Internal Auditor

Confirmation of

- a) Standing Orders
- b) Financial regulation.

7. Correspondence
 - All SALC Bulletins forwarded to Councillors
 - Letter from Parishioner re.Planning Application 15/05330/ETA
 - Poultry Unit, Walkhamwood Farm

8. Highways Closure of Oldfield Road between 3.5.16 and 20.5.16

9. Planning Consent for Application 15/03433/FUL Erection of affordable dwelling at Millfields Way, Eudon George

Application 16/01277 Erection of steel portal framed agricultural machinery store at The Hills, The Down, Bridgnorth

10. Finance balance at bank Statements not received to date.
 - a) Approval for payments -
Clerk HMRC Nigel Oliver £500.00, SALC Membership
£182.91

Audit arrangements and verification of accounts

Confirmation of Cheque Signatories

11. Any Parish matters or problems to be placed on the next agenda.
12. Date of next Meeting Tuesday, 5th July

Minutes of a meeting of Chetton Parish Council, held on 1st March, 2016

Present Mrs.S.Bayliss, (Chairman), Mr.T.Maiklem Mr.J.Dunn, Mr.J.Mottershead, Mr.J.White, Mrs.D.Pearce

Apologies Mr.R.Fox (Work commitment)

Minutes The minutes of the meeting held on 5th January, having been circulated, were confirmed and signed as a correct record.

Matters arising

Progress of Defibrillator installation. The clerk had been informed that the cabinet would probably be delivered during the next two weeks.

The proposed Wings and Wheels event over the Easter week-end had been cancelled.

Reports

Chairman's report

The Chairman gave a brief outline of the meeting she had attended at Shirehall where Cllr.Malcolm Pate had spoken about the cuts to Government Grants expected during the next three years. He said that many services to local Councils would be reduced or cut out altogether but it was hoped that Parishes could be encouraged to increase their precept and take on some of the services.

Shropshire Councillor Cllr.Tindall also spoke about the cuts to services due to the annual reduction in the Revenue Support Grant, however, new legislation would allow more of the local Business rate to be retained by the Council.

It had been decided that neither Shirehall nor the Crown Court would be sold.

The Westgate site had been sold and was likely to be redeveloped as a retirement complex.

In future Councillors would be able to speak for 5 minutes at Planning meetings before either retiring to the back of the hall or leaving the room for the duration of the business.

Village Hall

Mrs.Bayliss explained that there were further problems with the boiler. The installer had closed his business and changed the 'phone number. A new company was now servicing the installation. The clerk was investigating Miles Dickinson's MCS membership.

Local Joint Committee There was nothing to report which affected this area.

Correspondence

The following e.mail correspondence had been forwarded to Councillors
SALC Bulletins including
SC - Electoral roll monthly update

Shropshire Council: Site Allocations and Management of Development (SAMDev) Plan – Adoption
The Big Conversation Workshop Event
Buckingham Palace Garden Party - Thursday 19th May 2016
Green Futures - 2016 Shropshire Seminars
Shrop.NET consultation
NHS Future Fit Digest
Property Flood Protection Assessment - Free Service
Rural Vulnerability Service - Rural Broadband - January 2016
Act Now to Save ShropDoc

Highways

Forthcoming road closures
Closure of Oldfield Road on 27th and 28th May (Severn Trent) and between 3.5.16 and 20.5.16 (Drainage)

Details of the above have been forwarded to Councillors

The following defects were reported - blocked culvert at Millfields Way. Large pothole on B4363 near to Halfway House Lane, blocked drain at John Hewitt's camping field and poor surface with potholes between drive to .and John Hewitt's farm.

At the last meeting comments were made regarding the bad odour and excessive water behind Chetton Terrace however there had been no further problems during the winter months.

Planning

Parishioner's enquiry regarding an affordable home on a single exception plot

Mr. Graham Tranter was considering applying for a Single Exception Plot dwelling on land which he owned in M.Scriven. Councillors confirmed they would have no objections to the proposal.

Application 16/00354/LBC modifications to fenestration at Chetton Grange. Details forwarded to Councillors There were no objections

Application 15/05330/ETA Poultry Unit, Walkhamwood Farm Clerk read correspondence from Parishioners of Chetton and Neenton who were criticising the conduct of the PC at the recent meeting. The clerk said she had spoken to the Council Solicitor and had been assured that the PC acted correctly.

Finance

balance at bank at 5th February, 2016, c/a £5239.71 d/a £583.88

- a) Approval for payments -
Clerk £208, HMRC £52.00, Nigel Oliver £500.00, RTS (Accountancy) £60.
Donations were made to Midlands Air Ambulance £300, Samaritans £25
- b) New Audit Arrangements Smaller Authorities' Audit Appointments Ltd. had been appointed to take over appointment of external auditors and audit fees from 2017. Unless the Parish Council chose to appoint their own auditor the Company would formally do so on their behalf. It was agreed that the PC should accept the Appointing Body's nomination.

The accounts were approved on a proposal by Mr. Mottershead and seconded by Mr.Maiklem

Any Parish matters to be placed on the next agenda. There were no matters raised.

Date of next meeting

. The Annual Parish and Annual General Meeting would be held on Tuesday, 3rd May

Chetton Parish Council

The Annual Parish Meeting and Annual General Meeting of the Council

Will be held on

Tuesday, 3rd May, 2016

At 7.30 pm in Chetton Village Hall

All parishioners are welcome to attend

For enquiries regarding this meeting or any other Parish matter please contact Eileen Reynolds, Clerk to the Council on 01746 789257

