

**At the Annual General Meeting of Chetton Parish Council,
held 1st May, 2018**

Present Mrs.S.Bayliss, (Chairman), Mrs.D.Pearce, Mr.T.Maiklem, Mr.J.Dunn,
Mr.M.Clarke, Mr.J.White, Mr.E.Crawford Clarke

Apologies Mr.R.Fox (work commitment) Cllr.R.Tindall

Any declarations of interest There were none.

Election of

a) Chairman Mrs.S.Bayliss on proposal by Mr.Dunn, seconded by Mr.Crawford
Clarke

b) Vice-chairman Mr.T.Maiklem proposed by Mr.Crawford Clarke seconded by
Mr.Dunn

Mrs.Bayliss signed an acceptance of office form.

Appointments a) Responsible Finance Officer The clerk
b) Internal Auditor V.Turner
both appointments prop by Mr.Maiklem seconded by
Mr.Mottershead

Minutes The Minutes of the previous meeting were signed as a correct record.

Matters arising Any matters arising from the previous Minutes were listed under
other headings

Confirmation of competence of :

- a) Clerk
- b) Internal Auditor

Confirmation of

- a) Standing Orders
- b) Financial regulation.

The competence of the above were unanimously accepted.

Adoption of Draft Protocol Councillor/Clerk Relations
This was adopted and signed by Councillors.

General Data Protection Regulations. Details of the legislation
had been circulated to Councillors.

The following documents were approved by a majority of Councillors

1. Personal data management and audit policy
2. Privacy Policy
3. Subject Access Policy
4. General Privacy Notice.
5. Privacy Notice
6. Consent Form.

Correspondence

- b) All SALC Bulletins have been forwarded to Councillors

Highways The general condition of the highways in the parish was discussed. Councillors remarked that some of the pot holes were very dangerous and it did not appear that remedial work was being carried out in the area.

Planning Withdrawal of application 17/06156/FUL alterations at The Old Post Office, Chetton, Bridgnorth, Shropshire, WV16 6UF

Finance Annual Audit of Accounts
The clerk explained that a new external audit company had been appointed. Due to the timing of the Audit an extra-ordinary finance meeting would be called to approve the accounts.
Cheques required Clerk £277.46 HMRC £69.20 Lengthsman £500
Clerk's admin.expenses £265, C.J.Parton (Noticeboard repair) £75, SALC £181 subscription, D.Adams (V.H.account)

Accounts approved on proposal by Mr.Dunn, seconded by Mrs.Pearce.

Other parish concerns The Chairman said that complaints had been received from residents of Chetton and surrounding parishes regarding noise from light aircraft and construction work at Dingle Coppice, Faintree. A parishioner from Chetton village had made enquiries about the aircraft and had asked the Parish Council for support in his investigations.

Date of next meeting The next meeting would be held on Tuesday, 3rd July.